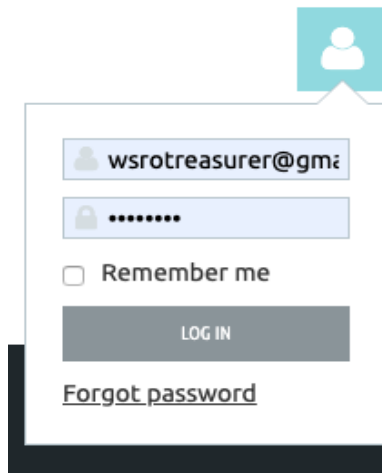


WSRO – Setting up a Password (first-time sign-in or forgot password)

1. Go to [wsroref.wildapricot.org](http://wsroref.wildapricot.org). Click the **Log in/profile** button



2. If you know your password, enter it and Click **Log in**. If this is your first time on the Wild Apricot database, click Forgot password.



3. Enter your email (the same one at which you received the mailing from WSRO), and the 6 character code shown on the reset screen. (Note: it will be different from the one you see here.) Then Click the **Submit** button (not shown on this screen shot). You should get a confirmation that an email has been sent. (next page)

## RESET PASSWORD

\*Your email

\*Code

Type the 6 characters you see in the picture

## RESET PASSWORD



Password reset instructions emailed. If you do not receive our email within a few minutes, please check your junk/spam filters and double-check the email address entered.

[Home](#)

4. You may have to wait a few minutes to receive a confirmation email from the system. When it arrives, click on the link. (it will be different from the one shown here).

### Choose a new password for your Westchester Soccer Referee Organization (WSRO) account

From: Westchester Soccer Referee Organization (WSRO)  
To: Test User

Hello Test User,

A request was made to recover a lost password for this email address at <https://wsroref.wildapricot.org/>

To choose a new password go to:

<https://wsroref.wildapricot.org/Sys/Password/Reset?id=d4fb0245-d079-4ed6-889b-a51f59a2fbba>

(if the link does not open - please copy-paste the link into the address line of your browser).

If you did not request a new password at <https://wsroref.wildapricot.org/>, you may safely disregard this email.

Many thanks,  
Westchester Soccer Referee Organization (WSRO)

5. . Enter and confirm a new password. Click **SET NEW PASSWORD**

## RESET YOUR PASSWORD

\*New password

\*Confirm new password

**SET NEW PASSWORD**

You should get a success message

## RESET YOUR PASSWORD

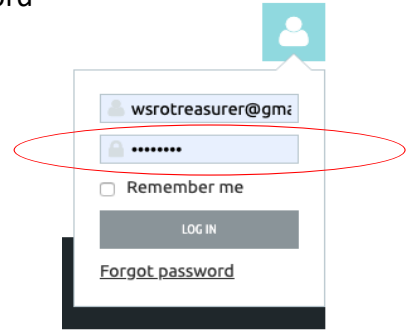


Password has been changed successfully. Now you can log in with your new password.

[Home](#)

6. Go back to steps 1 and 2, log in, and enter your password in the appropriate field. Remember and keep your password. If you ever forget, you can go through this reset process.

If you are not on a public computer, you can check the “Remember me” box to make future logins easier.



A screenshot of a login form. At the top right, there is a teal square icon with a white person silhouette. Below it, the email field contains 'wsrotreasurer@gmz'. The password field contains seven dots and is circled in red. Below the password field is a checkbox labeled 'Remember me'. A dark grey 'LOG IN' button is below that. At the bottom, there is a link that says 'Forgot password'.